

ARTICLE I
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ARTICLE II

MEMBERSHIP

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Section 6.

1. Official Club oath to be used in formal initiation of new Club members and shall be read individually. The official Club oath is:

"It is my earnest desire to unite with the Tri-V Club, therefore, I do solemnly promise to uphold the Constitution and abide by all rules and regulations. I shall be as active as possible, both in spirit and actions. I shall do my best to be a good member.

ARTICLE IV (Revised Jan. 9, 2001)

OFFICERS

- Election Procedure: Nomination for office of President, Vice-President, Secretary and Treasurer shall be in writing at the February meeting. The nomination committee shall ask for volunteers to hold the office of President first, Vice-President second, Treasurer third and Secretary fourth. Two candidates are needed to run for all offices. Any position that does not get two volunteers shall require a secret ballot nomination to get the required two candidates to be voted on. Volunteers for all positions will be taken prior to any nominations to positions. If more than two persons volunteer for a position or more than two people get nominated, another vote shall be taken to get the field down to two candidates. If only one person volunteered, they shall remain in the field of two. A candidate's name shall not appear on the ballot for more than one office. A five year history of officers and council members shall be furnished to all voting members in January.
- 1a. Eligible voting members may submit a list of their choice for nomination to the office of President, Vice-President, Secretary and Treasurer to the election committee by the February meeting.

- 1b. (Revised Jan. 9, 2001) Nomination for the office of Council member shall be held after the election of President, Vice-President, Secretary and Treasurer at the March meeting. Procedure: The nomination committee shall ask for volunteers for all open positions on the Council. Normally three positions, of two year terms, will be open each year in which a minimum of four candidates will be required before the election can be held. If four people do not volunteer for the positions on the Council, a secret ballot shall be taken to nominate the required minimum of candidates. After the required amount of candidates has been reached, a vote by secret ballot shall be taken. The three candidates receiving the most votes will serve two-year terms. If more vacancies exist on the Council, members receiving the next largest amount of votes shall be elected to fill the vacancies.
2. All members eligible to vote may cast a vote by absentee ballot. It is the responsibility of the member to request an absentee ballot.
3. 3. No member is eligible to hold the office of President or Vice-President until has served at least one year on the Council.
4. (Added Feb. 9, 2005) All officers will be elected for a term of two years.

Section 2. (President)

1. Recognition of a member to speak shall be given by the President.
2. Any Club member confined two weeks or more shall be considered by the Club for appropriate special action.
3. The President shall direct the activities of the Treasurer listed under Section 5 for items 3, 4, 5 and 6.

Section 3. (Vice President)

1. All dues must be paid by October 1 or member is automatically dropped from the membership rolls.
2. (Amended Nov. 13, 2013) The Vice-President shall appoint an emergency notification system comprised of members of the Council and an alternate. The purpose of the notification system is to inform the membership in case of the death of a Club member or a member of his immediate family. The immediate family is defined as spouse, parents, brother, sister, children or parents of spouse. The membership should also be notified of the illness of a member or his spouse that requires hospitalization expected to exceed 48 hours. If the President or Vice-President cannot be reached, Club members who have information involving the above circumstances shall notify any Council member.
3. Any member so desiring may attend Council meetings.

Section 4. (Secretary)

1. Any member absent from Club meetings shall be notified by card promptly of the next meeting date. Publication of the next meeting date and date of next scheduled Club event in the preceding month's newsletter shall constitute notification.
- 1a. (Approved November 8, 2006) All club papers are to be sent by first class mail.
2. Sympathy cards are to be sent in case of the death of parent(s) of a Club member's wife.
3. The Secretary shall send a card of congratulations to a member who marries.
4. The Secretary shall revise, print and distribute the Club roster after the election of officers or acceptance of new members. If additional revisions are necessary, the Secretary shall be responsible to print and distribute.

Section 5. (Treasurer)

1. Amount of dues shall be established by the Council and approved at the April meeting. Delinquent members shall be notified in writing by September 1.
2. Members status as of March 31 shall determine amount of members dues.
3. Deleted
4. Deleted
5. Upon death of Club member's wife, children or parent(s), Club shall send a cash contribution of thirty-five (\$35.00) to the family to do with as they wish.
6. In the event of an active, associate or inactive member's death, the Club shall send a fifty dollar (\$50.00) cash contribution to the family to do with as they wish.
7. Before October 1st of each year the Treasurer must file the Michigan Annual Report-Non-Profit Corporation Form # C&S 2000 with the State of Michigan, Department of Commerce, Corporation and Securities Bureau, P.O. Box 30057, Lansing, MI 48909, along with the required filing fee. The treasurer shall report such action to the Club at the time of filing.
8. It shall be the responsibility of the Treasurer to notify all investment groups handling Tri-V funds of the names and addresses of the newly elected officers each year. This shall be done during the month of March and shall be reported to the Club after such action has been taken.

ARTICLE VI

Finances

Section 1

1. All dues will go to the Club treasury and none to the investment fund.
2. Committee Chairman:
 - A. Attendance at all Club activities is restricted to members and their guests, except for the Anniversary Party and Initiation, which are limited to members only.
 - B. All prospective and guests of members to pay their share of expense for each activity attended.
 - C. When a member's home or cottage is used for a Club event for the entire membership, the member is to be reimbursed with a gift of twenty dollars (\$20.00) or one dollar (\$1.00) per adult over the age of 21, attending the event, whichever amount of money is larger. If the budgeted amount for the event is not adequate, there is to be a special assessment taken at the event. Any excess assessment shall be returned to treasury for general use.
 - D. It shall be the Committees responsibility to notify Club members of the scheduled event. Publication in the preceding months newsletter shall constitute notification.

ARTICLE X

Bowling Committee

Substitutes for bowling to be taken first from prospective members according to date of application and secondly, from relatives and friends; all substitutes are invited to attend the bowling banquet.

ARTICLE XI

Paper Editor

Club paper is to be issued at a minimum of 11 times per year.

ARTICLE XII

Golf Committee

Participation in the yearly golf league shall be open to all members.

ARTICLE XIII

Prospective Members

1. Prospective member applicants may only be sponsored by Club Members. Applications may be submitted at any time of the year. It is suggested each member personally screen the applicant prior to submitting his name as a prospective member.
2. Prospective members may be allowed to compete in golf, bowling and pinochle leagues. They are invited to all Club social activities except the Anniversary Party and Initiation Party.
3. Prospective Club members as of the April meeting shall be assigned to serve on not more than two committees by the Club President excluding the Initiation and Anniversary parties.
3. Immediately after the election of new members, each remaining prospective member shall
 4. be voted upon to determine whether his application should remain in force or be dropped
 5. permanently. Majority shall rule.
5. (Added Feb, 9, 2005) Perspective members who remain as perspective after being eligible to be voted on will be assessed \$20.00.

ARTICLE XIV

Membership Committee (Revised January 8, 2003)

1. It shall be the duty of the Membership Committee to inform prospective members of all Club events and activities which they are eligible to attend and this shall be a personal notification. They shall keep a record of their attendance and participation in these events.
2. The Membership Committee shall also meet with the prospective as a group between September 1 and October 1, outlining what is expected during this term as such. They shall also provide him with a complete background of the Club.
3. They shall contact each voting member between January 1 and April 1 and obtain his confidential views regarding each prospective member eligible for membership that year. This information should be compiled confidentially without reference in any way to individual members. The complete consensus and general opinion of these prospective plus their attendance record should then be presented by the Membership Committee as impartially and concisely as possible to the Club the night of, and prior to, the vote of these men. This information shall be destroyed after the vote.

Membership Committee

(continued)

4. Each prospective member shall be invited in writing to attend the April meeting. They may be required to address the membership relative to the following:
 - If they still want to be considered for membership?
 - Why do they want to become a member?
 - What contributions can they make to strengthen the Club
 - What expectations of the Club do they have?
 - How was their Club participation the last year?
 - Would they consider another year as a prospective if they do not become a member this year.
 - They may be asked to field questions from the Club membership.

5. The term of the Membership Committee shall be completed after the vote of prospective members at this meeting.

ARTICLE XV

Club Property

1. Any member wishing to borrow Club property shall make a formal request at a regular meeting. In an emergency, such a request can be cleared through an officer.

2. RETENTION OF RECORDS: Records shall be reviewed and purged by the Council during the first six months of each fiscal year. Records shall be maintained as follows:
 - a) OFFICERS:

President:	2 years
Vice-President:	2 years
Treasurer:	10 years (2 years on active folder)
Secretary:	Minutes - 10 years (2 years in active folder). All other records and correspondence - 2 years.

 - b) COMMITTEES:

Membership:	All active applications plus 5 years correspondence.
Golf:	Final Average Sheets - 5 years
Bowling:	Final Average Sheets - 5 years
Activity Folders:	5 years

The property chairman shall furnish to the Club Secretary for publication an inventory of all club property once a year.